



MICHIGAN LOTTERY APPLICANT CHECKLIST

Your completed application must contain the following (an incomplete application can result in delay):

☐ **Retailer Contract/License**

☐ **SDM License Number** (beer & wine license if applicable)

☐ **SDD License Number** (liquor license if applicable)

☐ **Personal Data Sheet** (one data sheet for each owner/shareholder)

☐ **Copy of Valid Picture ID** (for each owner/shareholder)

☐ **Copy of Social Security Card** (for each owner/shareholder)

☐ **Bill of Sale or Proof of Ownership** (property tax statement, lease, rental, or land contract, etc.)

☐ **EFT Authorization Form** (include a deposit slip or voided check)

☐ **W-9 Form**

☐ **Cash Bond** (if required)

Make sure all forms are signed and dated. Applicants need to remember that licenses are for INSTANT TICKETS ONLY unless purchasing a business already selling on-line games. A license fee of \$150.00 will be withdrawn from your account after approximately three weeks of sales.

All forms and information can be faxed to the Lottery's Licensing Section at (517) 241-0645 or mailed to the following address:

Michigan Lottery
Attn: Licensing Section
P.O. Box 30023
Lansing, MI 48909

Thank you for your interest in the Michigan Lottery.

Licensing Section
(517) 335-5619
lotterylicensing@michigan.gov